

# Defense Contract Management Command



## One Book Reengineering



# Internal Process Standardization

## **Business Plan Task 2.1.5.1**

**Policy Access and Configuration Control**

**Carol Collins, Workforce Strategy Team**

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## **Business Plan Task 2.1.5.2**

**Policy/Process Reengineering**

**Kathy Zalonis, Workforce Strategy Team**

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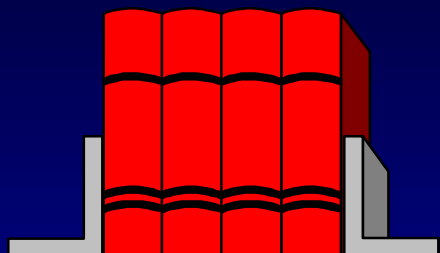


# One Book Reengineering

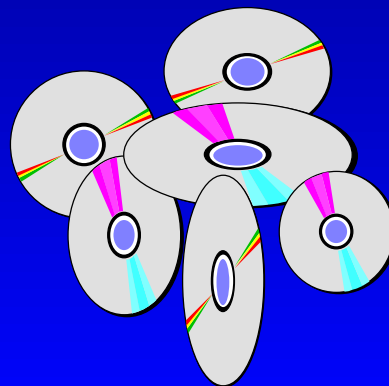
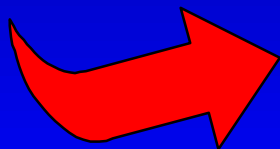
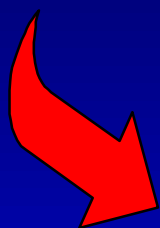
- **Background**
- **Why reengineer?**
- **Our approach**
- **What it looks like...**
- **Desired Results**
- **Major tasks**
- **Milestones**



# Background



➤  
**From Many Books  
To  
One Book**





# Why Reengineer?

**Content needs work**

**Policy vs. procedures**

**Clearly define Mandatory from Discretionary stuff**

**Integrate multiple systems and link to individual processes**

**Automate using state of the art technology**



# **Our Approach**

**Involve field and management at various levels**

**Develop new Table of Contents and Format**

**Dedicated team of writers for major effort**

**Work with HQ policy owners to refine**

**Use Homepage for field comment**

**Model after DoD Deskbook**



# Reengineering Team

**Maj Bernard Cameron, DCMC AQB**

**Ms. Carol Collins, DCMC AQOJ**

**COL Frank Davis, DCMC AQO**

**Col Barry Harper, DCMC Santa Ana**

**LTC Herb McCulloch, DCMDI**

**Mr. Ed Swiatek, DCMDW**

**Col Lloyd Watts, DCMDS**

**COL Jim Washington, DCMC New York**

**Ms. Kathy Zalonis, DCMC AQOJ**



# Reengineering Charter

**Identify organizational needs for the One Book**

**Recommend system linkages and integration**

**Specify Content and Organization**

**“A document that will take us into the future”**





# Rewrite Team

**Joyce Ard, DCMDI**

**Scott Blank, DCMC Santa Ana**

**Judy Buckingham, DCMC Hartford**

**Rochelle Dabrowski, DCMC Clearwater**

**Fred Napoles, DCMC Van Nuys**

**Silvio Pontarelli, DCMC Chicago**

**Kathleen Schwebs, DCMC MDA Huntington Beach**

**Lauri Sartor, DCMC Lockheed Martin Marietta**

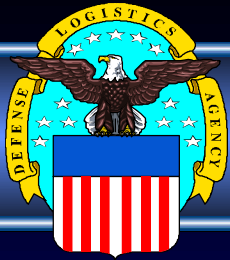
**Scott Blank, DCMC Detroit**

**Lucy Weltin, DCMC San Francisco**



# Rewrite Charter

**“Make it happen”**



# **What it looks like...**

**Sending a message to users  
through table of contents  
in each chapter**

**Linkage and integration of key systems**

**Additional Information Available**



# New Table of Contents

- I. Doctrine**
- II. Guiding Principles**
- III. Purpose, Scope, Design**
- IV. Glossary**
- V. Doing the Mission**

**RIGHT  
ADVICE**

**RIGHT  
ITEM**

**RIGHT  
TIME**

**RIGHT  
PRICE**

**RIGHT  
RECEPTION**

**RIGHT  
TALENT**

**RIGHT  
EFFICIENCY**

## **VI. Managing the Business**

**Resource  
Management**

**Reimbursable  
Business**

**International  
Agreements**

**Assessment and  
Management Controls**



# Chapter Elements

**This chapter is about...**

**We do this because...**

**DCMC Policy is...**

**The Process (who does what and when)**

**Additional Process Information...**

**Competencies required...**

**PLAS reporting code**

**The Process Owner**



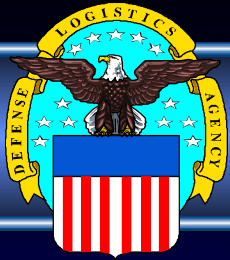
# Desired Results

**One Stop Shopping for Policy**  
**Clearly Define Mandatory/Discretionary**  
**Reflect Organizational Priorities**  
**Integrates Management Systems**  
**Improved Configuration Management**  
**State of the Art Automation**



# Major Tasks Encountered

- **Continue updates to present One Book**
- **Rewrite Content of One Book**
- **Automate New Content**
- **Deploy**
- **Maintain**



# Milestones

<b>Sep-Nov 96</b>	<b>Rewrite Team completes Draft (Policy Owner and Counsel Reviews)</b>
<b>Dec 96</b>	<b>Draft Chapters posted on Homepage for comment</b>
<b>Jan 97</b>	<b>Policy Owners disposition comments</b>
<b>Feb-Mar 97</b>	<b>Final Edit, Review and Approval of Content</b>
<b>Mar 97</b>	<b>Automation Effort Underway</b>
<b>Jun-Sep 97</b>	<b>Continue to update functionality</b>





# One Book Reengineering

**Comments?**



# One Book Reengineering

**What I need from You...**